

**COLUMBUS METROPOLITAN HOUSING AUTHORITY**

**880 East 11th Avenue**

**COLUMBUS, OHIO 43211**

**DATE: June 5, 2025**

**RFP# 2025-015**

**TO ALL BIDDERS:**

**The specifications are hereby amended and supplemented by this addendum, which will form a part of the contract documents and should be considered in preparation of the bid.**

**ADDENDUM # 1**

1. Is the RFP for multiple sites or 1 project?
  - a. No. This is for multiple sites or 1 project.
  - b. This is for a general property management request, it isn't for a specific property.
2. Do you require 4 physical copies of each proposal when sending it electronically?
  - a. No
  - b. Proposals can be submitted electronically or by hard copy, not both.
3. Which form is the HUD 5370-C, not sure which one it is on the website.
  - a. HUD form link provided below.
  - b. <https://www.hud.gov/sites/dfiles/OCHCO/documents/5370C1.pdf>
  - c. This document is required.
4. The Form of Proposal asks for 5369-C, 5369-B and 5370-C in Tab 2.?
  - a. Yes,
  - b. Place the forms under Tab or Section two of your proposal.
5. Based on the 500-unit annual goal CMHA has set for affordable housing, there is a particular population they are targeting.
  - a. Not targeting a particular population.
  - b. Below is a list of current or upcoming projects and the subsidy requirements. These are only projections and are subject to change.
    - i. The Falls – Market Rate – will accept HCV – Property Management Assigned
    - ii. Cobblestone – Senior - – Property Management Assigned
    - iii. Aspire – Market Rate – will accept HCV - – Property Management Assigned
    - iv. Height on Main – Mixed Subsidy (tax credit/project-based voucher) -- Property Management Assigned
    - v. Nelson Park - Mixed Subsidy (tax credit/project-based voucher) - – Property Management Assigned

6. How does CMHA select the providers for property management projects if they only offer management to a targeted population?
  - a. CMHA does have properties that are specific to different populations, please share expertise or experience with targeted populations that assist with CMHA assignments.
7. What is the 5370-C? What does a non-construction contract mean?
  - a. A non-construction contract is an agreement with a service provider that is not related to construction such as “property management contract/agreement”.
8. RFP submission. Section 3.1.5 asks for 3 years’ worth of audited financial statements or tax returns.
  - a. You must submit audited financial statements or taxes for your company.
9. How many companies does your company plan to reward?
  - a. CMHA does plan to do a multi award.
  - b. The number of awards will be based on compliant proposals received.